

**I. Call to Order/Pledge of Allegiance**

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Mr. Conrad led the Pledge of Allegiance.

**II. Roll Call**

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Larry Heller – Yes

Also present were Chris Dennison – Deputy Director and Becky Rudd – Clerk taking record.

Julia Carney – Director was absent.

**III. Other Attendees:** Beth Hamad – SOS Liaison

**IV. Motion to Adopt the Agenda as Presented**

**2018-82** – Mr. Heller made the motion to Adopt the Agenda as Presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

At 10:03 a.m., the Board recessed.

At 10:03 a.m., the Board returned from recess.

**V. Approval of Minutes**

**2018-83** – Mr. Conrad made the motion to accept the minutes (3 sets) from the May 8, 2018 Election Day Meeting, May 21, 2018 Opening of Official Canvass Meeting, and May 25, 2018 Certification of Primary Election and Regular Board Meeting. Mr. Combs seconded the motion. Upon discussion Mr. Conrad stated that Mr. Dennison was absent from the May 25<sup>th</sup> Meeting, the page was corrected. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**VI. Approval of Bills as of June 28, 2018**

**2018-84** – Mr. Combs made the motion to approve and pay the bills as of June 28, 2018. Mr. Heller seconded the motion. Upon discussion, Mr. Lembke asked what the Bridgepoint & Ezroster Software License was. Mr. Dennison explained that it is the license for internal software. Mr. Combs suggested listing a description on entries that are not regular monthly bills.

Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**VII. Deputy Director's Report**

Deputy Director Dennison reported on Senate Bill 135 that was passed by the House and Senate, June 27, 2018. This bill allows 114.5 million dollars to be given to the Boards of Elections to acquire new voting machines and reimbursements for purchases after January 4, 2014.

Reimbursements are paid to the county's general fund. Our purchase was made April 3, 2015. Mr. Combs suggested sending an acknowledgement to the OAEO (Aaron Ockerman) thanking them for their work on this issue.

**A. Projector Procurement**

Deputy Director Dennison researched a projector to assist the Board when reviewing documents during the Board meetings. The prices range between \$99 and \$550.

**2018-85** – Mr. Combs made the motion to approve a projector purchase not to exceed \$550 providing the money is in the budget. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**B. Remote Ballot Marking System**

Pursuant to an SOS Directive, the Board received \$17,776.50 to acquire ADA Compliant software, which would allow voters meeting specific criteria to vote by absentee using their own computer-aided devices. The Board suggested checking with other counties to see which vendor they are going to use. The Director and Deputy Director have seen some systems/vendors already. The Board also suggested letting the County Administrator know that we have this mandate and cost. Mr. Conrad asked if we were changing automarks. There was talk of something more ADA friendly and easier to deploy but no proposal is on the table.

At 10:39 a.m., the Board recessed.

At 10:39 a.m., the Board returned from recess.

**C. Disposal of obsolete voting equipment**

Deputy Director Dennison discussed the disposal plan for obsolete equipment. There are three ways to dispose of the equipment; sell, donate, and remove for scrap. Any monies gained must go back to the government. One concern is could there be any information on a hard drive or something similar that contains information. Mr. Combs suggested contacting the County Administrator and see what they suggest.

**D. Cybersecurity Resources**

1. Secretary of State has mandated compliance by September 1, 2018 to change our website to a secure website. Our county IT department can do this and it will not be noticeable.

**E. Social Media Presence**

Two-thirds of the Ohio counties have some kind of social media. Deputy Director Dennison would like to maintain a Facebook page for the BOE. Security is the biggest issue with a Facebook page. Beth Hamad added that the Secretary of State's Office could assist with items that they would like to see on it.

**F. Travel to mandatory Election Security Workshop on August 3, 2018 at Xavier University**

There is no cost for the workshop only travel expenses for three persons, Director Carney, Deputy Director Dennison and an IT person.

**2018-86** – Mr. Combs made the motion to authorize the Director and Deputy Director with an IT person of their choosing, to attend the Election Security Workshop on August 3, 2018 at Xavier with reasonable travel expense. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**OAEO Meeting**

Hamilton County Board of Elections is hosting the OAEO Southwest Regional Meeting on July 26, 2018, 8:30 a.m. – 2:00 p.m. This is a conflict with the regular monthly Board meeting. Deputy Director Dennison is on vacation that week and will not attend. Cost of the meeting is \$15 per person and this includes lunch.

**2018-87** – Mr. Combs made the motion to allow the staff to attend the OAEO Meeting held at the Hamilton County Board of Elections on July 26, 2018 with expenses not to exceed \$200. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**Board Meeting Date Change**

**2018-88** – Mr. Combs made the motion to reschedule the July Board Meeting for July 19, 2018 at 10:00 a.m. (regular meeting date is July 26). Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Ye

**2018 SOS Summer Conference**

Deputy Director Dennison reported on the Secretary of State Summer Conference. He thought it was a very good conference. Their discussions included using 17 year olds as poll workers, cybersecurity and roundtable discussions.

At 11:04 a.m. the Board recessed

At 11:14 am. The Board returned from recess.

**VIII. Executive Session:**

**2018-89** – At 11:15 a.m. Mr. Heller made the motion to go into Executive Session for the purpose to discuss compensation of a public employee or official per Ohio Revised Code 121.22 [G] [1].

Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Heller – Yes  
Mr. Lembke – Yes

**2018-90** – At 11:58 a.m. Mr. Combs made the motion to come out of Executive Session.

Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Heller – Yes  
Mr. Lembke – Yes

The Board agreed that two of its representatives will be talking to the County Administration regarding the 2018 Budget.

**IX. Meeting Dates:**

July 19, 2018 at 10:00 a.m., July Regular Monthly Meeting.

Chairman Lembke reported that he had spoken with Director Carney regarding the situation with the Red Barn. The county owned space/building that she was told about may not be available for some time. There is someone interested in renting the reception hall; we have it through the 2018 November election. She thought we could continue to rent the area where the equipment is stored and let the reception hall go. We can talk about this at the next meeting.

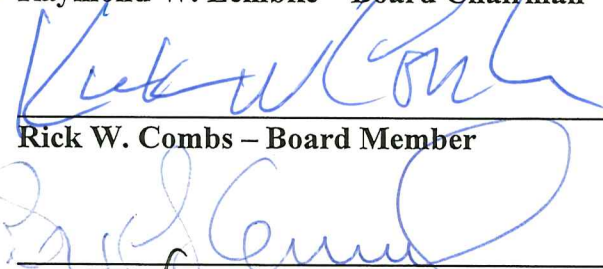
**X. Motion to Adjourn:**

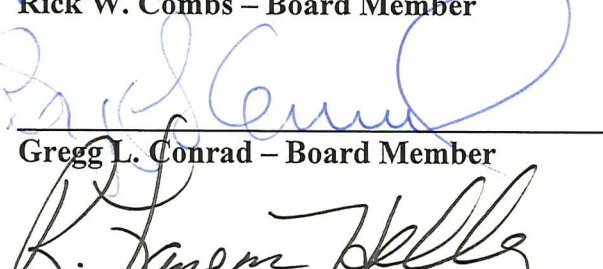
**2018-91** – At 12:04 p.m. Mr. Heller made the motion to adjourn. Mr. Combs seconded the motion.

Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Heller – Yes  
Mr. Lembke – Yes

  
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Raymond W. Lembke – Board Chairman

  
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Rick W. Combs – Board Member

  
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Gregg L. Conrad – Board Member

  
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R. Lawrence Heller – Board Member

Date

7/19/2018



# APPROVAL OF BILLS FOR BOARD MEETING

## JUNE 28, 2018

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
<b>INVOICES APPROVED BY BOARD MEMBERS:</b>		
BARRETT BROTHERS	PRECINCT KITS - MAY PRIMARY	\$ 2,585.00
BATAVIA POSTMASTER	ANNUAL FEE - PERMIT #28 BULK	\$ 225.00
KIM BEARD	MILEAGE & TRAVEL - PUT IN BAY - DIMS CONFERENCE	\$ 374.80
JULIA CARNEY	REIMBURSEMENT - COLUMBUS - SUMMER CONFERENCE	\$ 120.99
JULIA CARNEY	REIMBURESEMENT - PUT IN BAY - DIMS CONFERENCE	\$ 219.18
CHRIS DENNISON	TRAVEL - COLUMBUS - SUMMER CONFERENCE	\$ 41.27
CHRIS DENNISON	REIMBURESEMENT - PUT IN BAY - DIMS CONFERENCE	\$ 135.64
DONNELON MCCARTHY	SCANNER CONTRACT BASE RATE - 6-1-18 TO 5-31-21	\$ 750.00
E. S. & S.	ELECTION SUPPORT - WILL FRENCH -MAY PRIMARY	\$ 4,525.00
E. S. & S.	ELECTION SUPPORT - DAN SHEBESTA -5-24-18	\$ 1,525.00
E. S. & S.	BRIDGEPOINT & EZROSTER SOFTWARE LICENSE - 9-1-18 TO 8-31-19	\$ 22,743.00
STEPHANIE HAIGHT	REIMBURSEMENT - COLUMBUS - SUMMER CONFERENCE	\$ 26.63
LARRY HELLER	REIMBURSEMENT - COLUMBUS - SUMMER CONFERENCE	\$ 152.50
OFFICE DEPOT	BADGE HOLDERS & INSERTS	\$ 51.95
OFFICE DEPOT	BADGE HOLDERS & INSERTS	\$ 51.40
OFFICE DEPOT	BATTERIES & GEL PENS	\$ 59.94
O.A.E.O.	ANNUAL DUES - BASED ON BOARD MEMBERS SALARIES	\$ 2,246.04
O.A.E.O.	R.E.O. CLASSES FOR JULIA & CHRIS - SUMMER CONFERENCE	\$ 440.00
PLANES COMMERCIAL SERV.	DEPLOYMENT - VOTING EQUIPMENT - MAY PRIMARY	\$ 9,003.75
READY FRESH	BOTTLED WATER 4-25-18 TO 5-24-18	\$ 54.49
RUEBEL FAMILY LIMITED	OFF SITE STORAGE - JULY 2018	\$ 2,906.25
SHERMAN SIGNS, LLC	VINYL LETTERING FOR FRONT WINDOW	\$ 120.00
JACKIE SMITH	REIMBURESEMENT - PUT IN BAY - DIMS CONFERENCE	\$ 153.48
SPECTRUM (TIME WARNER)	CABLE - 5-22-18 TO 6-21-18	\$ 74.95
US BANK	PCARD-DIMS CONF. HOTEL DEPOSIT & STYLUS	\$ 423.61
STAFF SALARIES	PAY PERIOD 05-21-18 TO 06-03-18	\$ 15,723.83
BOARD MEMBERS SALARIES	PAY PERIOD 05-21-18 TO 06-03-18	\$ 2,347.19
PART TIME	PAY PERIOD 05-21-18 TO 06-03-18	\$ 625.00
STAFF SALARIES	PAY PERIOD 06-04-18 TO 06-17-18	\$ 15,723.83
BOARD MEMBERS SALARIES	PAY PERIOD 06-04-18 TO 06-17-18	\$ 2,347.19
PART TIME	PAY PERIOD 06-04-18 TO 06-17-18	\$ 390.00
	<b>Total:</b>	<b>\$ 86,166.91</b>

