

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Shekar Jayaraman – Field Liaison, arrived at 10:34 a.m.

APPROVAL OF MINUTES:

2010-32 – Dave Lane made the motion to accept the minutes of the February 25, 2010 Board Meeting and the March 3, 2010 Reorganization Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2010-33 – Dave Lane made the motion to accept the March 2010 bills. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

DIMS ANNUAL LICENSE EXTENSION AND GRANT OF LICENSE:

Director Miller gave the Board copies of, and explained the DIMS Annual License Extension and Grant. The Board is at the end of the five (5) year renewal and this document is the five (5) year extension (renewal effective April 30, 2010 for 5 years thru April 30, 2015). The annual fee is \$42,702.00. The agreement states a maximum of 16 users and 120,000 registered voters (we currently have 138,000 registered voters). Judy spoke with Tim Murawski-ES&S Service Manager- and he is going to send us a new contract to increase the registered voters to 150,000 for the same price. Rick Combs inquired if this is a fixed price for the 5 years. Judy has a call into Tim for this answer. The Board wants to know the definition of users and the pricing schedule as the annual fee has increased for the last four (4) years (2009-3.7% and 2010-4.55% increase). Judy stated that the contract expires April 30, 2010 and the Board can sign the contract at the next meeting.

Rick inquired if Judy had been contacted about the BOE database for Homeland Security issues. An accurate way of mobilizing populations is through the BOE database. If there is a necessity to evacuate, our database would be used to define highly populated areas. Judy stated that she has not been contacted about this yet.

Judy and Kim Beard-Clerk-worked on the Budget to prepare for the 2010 Appropriations. They allowed \$42,000, an increase of 3.7%, but we are short \$700 because the increase was 4.55%.

EMPLOYMENT OF FULL-TIME CLERK

2010-34 – Rick Combs made the motion to employ Terrie L. Latham (R) for the Full-Time Clerk position, effective March 15, 2010 at \$12.00 an hour, until the successful conclusion of her probationary period (120 days) and then increase her salary to \$12.50 an hour. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

CERTIFICATION OF WRITE-IN CANDIDATES FOR MAY 4, 2010 PRIMARY ELECTION:

2010-35 – Rick Combs made the motion to Accept and Certify the Write-In Candidates for the May 4, 2010 Primary Election. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”. (See Addendum of Write-In Candidates attached.)

POLLING LOCATION CHANGES:

There have been inquiries to move two (2) precincts (TE-C & TE-H) from the Bethel Community Building, 128 N. Union St. to the Bethel-Tate Middle School which has the remaining ten (10) precincts. Deputy Director Keeley stated that the Community Building is more than adequate as a polling location and would like more reason why to move it. Tim suggested observing this location during the election.

Mike explained the necessity to move precincts UN-A (951 voters), UN-F1F (1,118 voters) and UN-S1S (795 voters) from the Tealtown Ball Park to the First Baptist Church of Glen Este. Since moving precincts out of the Nature Center to the Tealtown Ball Park (November 2009 General Election), there is a new Board at the Ball Park, and they do not want us to use their facility any more (starting with this Primary Election). Judy said in the past they have contacted the Union Township Police Department for help with directing traffic and would contact them again for this Election. Paul suggested having someone within the building to assist the voters to locate their precinct. There are currently six (6) precincts and this will make a total of nine (9). The Board wants to observe this location during the Primary to get an idea of any potential problems that might occur in November.

2010-36 – Dave Lane made the motion to permanently move UN-A, UN-F1F and UN-S1S from the Tealtown Ball Park to the First Baptist Church of Glen Este, 1034 Old St. Rt. 74. Rick Combs seconded the motion.

Dave Lane made the motion to remove the word “permanently” from the motion. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Mike explained the need to temporarily move, for the May 2010 Primary Election, two (2) precincts MI-C1C (771 voters) and MI-M (807 voters) out of the Milford High School because of construction. The construction is due to be completed this summer and we should be back in the High School for the November General Election. Precinct MI-C1C would move to Milford Jr. High and MI-M would move to the Trinity United Methodist Church.

2010-37 – Paul Campbell made the motion to temporarily move from the Milford High School precincts MI-C1C to the Milford Jr. High, 5735 Pleasant Hill Road and MI-M to the Trinity United Methodist Church, 5767 Pleasant Hill Road until construction is complete. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

COMMUNICATIONS: Information was received from attorney Michael O. Eshleman regarding the suit filed State of Ohio ex rel Michael O. Eshleman and Robert E. Waters vs David Paul Fornshell, et alis, Respondents – (Warren County Board of Elections denied Eshleman's Protest of Opponent Candidacy and Waters is seeking Writ Of Mandamus to place his name on the Primary Ballot for State Representative). This race does not affect Clermont County.

DIRECTOR'S REPORT:

Director Miller updated the Board regarding the residency of Barry S. Beamer. The 30 Day Confirmation Card was sent to him. He submitted a new registration card with a change of address to 3128 State Route 132, Amelia OH, OO-C-WC.

Judy reported to the Board the ongoing progress for the Primary Election. She provided the Board with the Election Checklist. The Test Ballots were received yesterday (3-24-10) and Nick Sommer-(IDS) has begun to test them today. Most all of the poll workers have committed, and poll training schedule has been set up for April. To date the number of registered voters is 138,281. The number of absentee ballot requests to date is 337. The Close of Registration is April 5th and the office will be open until 9:00 p.m. Tonia Blackburn (D) and Becky Rudd (R) will be staffing the office for those extended hours. The part-time employees for this election are Donna Brittain (R), Gregg Conrad (D), Jillian Martin (N/P), Lisa Turner (R) and Kay Newby (D) to help Lisa Turner vote the nursing homes.

Rick Combs asked that a "Thank You Letter" be sent to the applicants that applied for the full-time position and that he be emailed a list of the part-time employees with party affiliation.

RECORDS REQUEST POLICY:

Edna Owens and Becky Rudd attended an Ohio Public Records Seminar conducted by the Attorney General's office, held in Clermont County. The Board needs to adopt and post the Records Request Policy that Mary Lynne Birck-(Prosecutor's Office) provided.

2010-38 – Rick Combs made the motion to adopt the Record Request Policy as recommended by the Ohio Attorney General and our local Prosecutor's Office. Dave Lane seconded the motion. Upon discussion Tim inquired that for a phone call request the staff would complete the form. Judy stated that was correct and that the staff will fill out the form for anyone not wanting to fill it out. Dave suggested sending a copy of the form/policy to the media so that they are informed of the new policy. Rick suggested that the form be posted on our website also. Upon roll call, all Members voted "yes".

Tim Rudd addressed the Board about having a tape recording of the Board Meeting Minutes and asked, "If someone is taking the minutes, do we need to tape record the meetings?" The recorded tape is a "public record" and is subject to the retention schedule. His concern/question is "Do we need to keep the tapes after the Minutes are approved and signed by the Board?" Judy looked into this and spoke to Mr. Moorman at the Ohio Attorney General's Office who had conducted the Public Records Seminar in Clermont County. He stated he could not give us legal advice but would work with Mary Lynne, our legal adviser. He suggests that a Retention Schedule would have to be followed in order to destroy the tapes. He suggested that Mary Lynne draft a Records Retention Schedule for tapes of the Board Meetings, and after the Minutes are drafted and signed by the Board the tapes could be destroyed. The Policy would have to be reviewed and approved by the Ohio Historical Society and the State Auditor's Office. The other option is to not tape the meetings. If the Board would adopt a Retention Schedule for the tapes it

would be added to the existing Retention Schedule and this would also be filed with the County's Records Center. Paul asked why we would not want to keep the tapes. Tim feels the longer you have records the more liability the Board takes upon itself for an extraneous harmless remark that any of the Board Members make. Dave would like to know when an important/unusual Public Service Request (PSR) comes in; Mike added that he would make them available at the meetings. Most County Offices only keep what the O.R.C requires.

Judy reviewed upcoming meeting dates. Paul Campbell will be absent for the April 22 Board Meeting. Rick Combs inquired about the security around this building on Election Night. Judy stated that after we have voted ballots in the office the staff can not come into the office by themselves. They must enter with a Democrat or Republican. The election night workers stay in the annex (where their work is) however the Board agreed that the Accuracy Board would have access to the Board Room to review the test deck results and other areas as deemed in the past.

DEPUTY DIRECTOR'S REPORT:

Part of the Deputy Director's Report was the Polling Place Changes.
Mike is preparing to get quotes for the deployment of the voting equipment.

RESOLUTIONS: None.

EXECUTIVE SESSION:

2010-39 – At 11:00 a.m. Rick Combs made the motion to go into Executive Session for the purpose to discuss employee matters, per R.C. 121. (G) (1). Dave Lane seconded the motion. Upon roll call, all Members voted "yes".

2010-40 – At 11:40 a.m. Paul Campbell made the motion to come out of Executive Session. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".
The action of Executive Session is the Chairman is going to communicate with the County Administration to discuss our ongoing support and lack thereof from ISD and our concern on moving forward with further Elections.

NEXT MEETING DATE AND TIME:

April 22, 2010 at 10:00 a.m., Regular Monthly Board Meeting &
Public Test of May Primary Election.
May 4, 2010 at 6:30 a.m.-7:30 p.m., Primary Election Day Meeting
May 17, 2010 at 9:00 a.m., Opening of Certification.
May 25, 2010 at 10:00 a.m., Certification of Primary Election &
Regular Monthly Meeting.
**if a Recount is required it must be held between June 1-4, 2010
June 24, 2010 at 10:00 a.m., Regular Monthly Board Meeting
**if an Independent Candidate files by May 3, 2010, 4:00 p.m., the
Board must Certify the Petitions by July 15, 2010

ADJOURNMENT:

2010-41 – At 11:42 Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.



Timothy R. Rudd – Board Chairman




Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
MARCH 25, 2010**

VENDOR	DESCRIPTION OF PAYMENT	ACCT.	AMOUNT
INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:			
DAYTON LEGAL BLANK	12-C-OS I.D. ENVELOPES FOR DISABLED VOTERS	5720	\$ 241.94
DE LAGE LANDEN	COPIER MAINTENANCE FOR MARCH 2010	6123	\$ 147.00
DONNELLON MCCARTHY	COPIER MAINTENANCE FOR (FEB - MARCH 2010)	6123	\$ 379.12
UPS	UPS CHARGES FOR PETITIONS TO S.O.S.	5571	\$ 10.50
INVOICES TO BE APPROVED BY BOARD MEMBERS:			
ALPINE VALLEY WATER	BOTTLED WATER	5999	\$ 71.60
BUSINESS SOLUTIONS	MISC. OFFICE SUPPLIES	5729	\$ 66.16
DAYTON LEGAL BLANK	12-A I.D. ENVELOPE & LETTER HEAD	5720	\$ 1,629.06
DELL MARKETING	DELL 2230D LASER PRINTER	5724	\$ 143.28
J. ROBERT TRUE	PHONE BILL FOR FEBRUARY 2010	6361	\$ 520.89
KIM BEARD	MILEAGE TO POLLING LOCATIONS	5475	\$ 32.00
MIKE KEELEY	REIMBURSEMENT FOR MILEAGE & REPLACEMENT CORD	5424 & 5475	\$ 35.25
PITNEY BOWES	POSTAGE MACHINE & LETTER OPENER	5453	\$ 321.29
UPS	CHARGES TO RETURN PRINTER TONER	5571	\$ 23.85
STAFF SALARIES	PAY PERIOD 02-07-10 TO 2-20-10	5112	\$ 12,593.66
BOARD SALARIES	PAY PERIOD 02-07-10 TO 2-20-10	5116	\$ 1,465.05
STAFF SALARIES	PAY PERIOD 02-21-10 TO 3-06-10	5112	\$ 12,571.20
BOARD SALARIES	PAY PERIOD 02-21-10 TO 3-06-10	5116	\$ 1,964.70
	TOTAL:		\$ 32,216.55

Write-Ins

May 4, 2010 Primary Election

<u>NAME</u>	<u>PRECINCT</u>	<u>PARTY</u>	<u>ADDRESS</u>
Gregory A. Napolitano	Union Township E	Democrat	1208 Parkside Drive Batavia, OH 45103
Lois Pappas Swift	Goshen Township A	Republican	1733 E. Huntley Rd. Goshen, OH 45122
Timothy O., Jeffries	Goshen Township G	Republican	347 Angela Court. Loveland, OH 45140
Bruce W. Bailey	Miami Township B	Republican	419 Old Branch Hill Miamiville Rd. Loveland, OH 45140
Thomas Sibera	Miami Township K	Republican	5876 Price Rd. Milford, OH 45150
Jeffrey L. Chitwood	Miami Township P	Republican	5573 Garrett Drive. Milford, OH 45150
James S. Ferguson	Miami Township A1A	Republican	645 Loveland Miamiville Rd. Loveland, OH 45140
Jason Nagel	Miami Township O1O	Republican	5529 Scarlet Maple Court. Milford, OH 45150
Gloria Condell	Miami Township O1O	Republican	5682 Dry Run Rd. Milford, OH 45150
Robert C. Frey	New Richmond C	Republican	1023 Bethel New Richmond Rd. New Richmond, OH 45157
David Carl Pennington	Stonelick Township E	Republican	5305 Glancy Rd. Batavia, OH 45103
Andres K. Juel	Stonelick Township F	Republican	1575 Faul Ln. Milford, OH 45150
Jimmi Susan McIntosh	Union Township C	Republican	4641 Blue Jay Ct. Cincinnati, OH 45244
James G. Falls, Jr.	Union Township J	Republican	697 Regent Rd. Cincinnati, OH 45245
Stephen L. Corrigan	Union Township K	Republican	4097 McLean Rd. Cincinnati, OH 45255
Judith C. DeWitt	Union Township P	Republican	3902 Banks Rd. Cincinnati, OH 45245
Lloyd R. Acres	Union Township P	Republican	3826 Red Fox Dr. Cincinnati, OH 45245
Jerry Darryl Fraley	Union Township X	Republican	4477 Aicholtz Rd. Cincinnati, OH 45245
Robyn A. Ekstrand	Union Township B1B	Republican	1244 Ben Avon Batavia, OH 45103
Donald L. Beagle, Sr.	Union Township B1B	Republican	4542 Schoolhouse Rd. Batavia, OH 45103
James Lawrence Johnson, Sr.	Union Township D1D	Republican	4615 Rumpke Rd. Cincinnati, OH 45245
Scott Spradlin	Union Township I1I	Republican	5004 Forestwood Ct. Cincinnati, OH 45244
Paul R. Lorenzo	Union Township M1M	Republican	975 Cincinnati Batavia Pike. Batavia, OH 45103
Rebecca Lynn Nichols	Union Township P1P	Republican	4232 Brandonmore Dr. Cincinnati, OH 45255
Alan Motta	Washington Township C	Republican	2783 Bert Reed Memorial Felicity, OH 45120
Edward G. Brock	Williamsburg Township B	Republican	3393 Clover Rd. Bethel, OH 45106