

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking Record.

**OTHER ATTENDEES:** Niki Barnhill – Secretary of State Representative, arrived at 10:09 a.m. she stated that A.J. Smith would be our new Field Liaison.

**APPROVAL OF MINUTES:**

**2010-104** – Rick Combs made the motion to accept the Minutes of the July 22, 2010 Regular Board Meeting and the August 11, 2010 Meeting to Certify Questions and Issues to the November 2, 2010, General Election Ballot. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2010-105** – Dave Lane made the motion to accept and pay the August Bills. Rick Combs seconded the motion. Upon discussion Rick inquired about the CPR/First Aid Training. He suggested coordinating with the Sheriffs Office for a combined training between the offices. He also asked if the Data Information Systems entry was for the latest contract signed for the DIMSNeT Annual Software Maintenance. Judy stated that it was. Judy also addressed the OAEO Annual Membership Dues. She said they are still trying to recoup their expenses from the law suit and are not lowering the membership dues. Paul Campbell added that the OAEO had made an agreement with the Hyatt regarding blocking off rooms for the convention and then they had to pay for the unfulfilled blocked rooms. He is wondering why they may have renewed their 5 year agreement and if this is a reason why they have not reduced the fees.

Dave Lane amended his motion to exclude the payment of the OAEO Annual Membership Dues until further clarification is obtained from the OAEO regarding Board Member Campbell’s questions. Upon roll call, all Members voted “yes”.

Judy added that for the January OAEO Conference the fees (\$135 per participant) are due by November 30, 2010. Judy and Mike will look into it further after the agenda has been prepared.

**CERTIFICATION OF THE NEW RICHMOND VILLAGE ISSUE TO “FRAME A CHARTER”:**

Director Miller explained that Charter Issues do not have the same deadlines as the other Questions and Issues because they do not follow the Revised Code. The Village of New Richmond filed an Ordinance to place a Charter Commission Issue on the November General Election Ballot on July 29, 2010. This ordinance calls for 15 Candidates to file Petitions to be elected to a Charter Commission. This Ordinance allowed Candidates to file their Petitions up to 40 days before the election. (With our new deadlines for Military and Overseas Voters we must have the ballots ready 45 days before the election.) Judy brought this and the Candidate rotation situation (the 16 names rotated within a precinct) to the New Richmond Village Administrator’s attention when the Ordinance was filed. The New Richmond Village Council then met on August 24, 2010 and passed an Amended Ordinance that was filed in our Office on August 25, 2010. Section III was changed to read “75 days before the election to file the candidate petitions” and

Section IV was changed to state that "Candidate names shall appear in alphabetical order on the ballot" (no rotation). Judy presented the original and amended Ordinance to the Board.

Two sets of Candidate Petitions for Members of the Charter Commission were filed (form 3-Q) on August 6, 2010, ten candidates on one petition and six on the other. The Board discussed a problem with the Ordinance being passed on August 24, 2010 stating the deadline to file petitions being August 19, 2010 (prior to the Ordinance being passed). The Board requested a copy of the Original and Amended Ordinance be forwarded to the Secretary of State's Office and to our Legal Counsel for further review before taking any action. (There is the possibility that this Issue could go onto a second ballot for New Richmond Village precincts, and the Village is aware of this.) The Board decided to table the Certification of Candidates and placing the Charter Issue on the November Ballot pending Legal Counsel and the Secretary of State's review.

#### **WRITE-IN CANDIDATE:**

Director Miller advised the Board that Randy Lee Conover filed in Hamilton County (most populous overlapping district) to be a Write-In Candidate for the 2<sup>nd</sup> Congressional District.

**2010-106** – Dave Lane made the motion to accept the Write-In Candidacy of Randy Lee Conover for the 2<sup>nd</sup> Congressional District for the November General Election Ballot. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

#### **APPOINTMENT OF POLL WORKERS:**

Director Miller informed the Board that to date we have a full list of poll workers and substitutes. We have less than 50 poll workers that will require training for the General Election.

**2010-107** – Rick Combs made the motion to accept the List of Democratic and Republican Poll Workers for the Year September 15, 2010 thru September 14, 2011. Dave Lane seconded the motion. Upon roll call, Rick Combs – "yes", Dave Lane – "yes", Paul Campbell – "yes", Tim Rudd – "abstain".

#### **DIRECTOR'S REPORT:**

Director Miller advised the Board that we need to maintain and appoint 2 people (Board Members or Director or Deputy Director) to the ADP (Automatic Data Processing) Board every year. They will be filed with the Auditors Office.

**2010-108** – Dave Lane made the motion to appoint the Director and Deputy Director to attend the ADP Board Meetings when two Board Members can not attend. Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

Dave Lane added that even though the Board Members attend the meeting to not deter the Director and or Deputy Director from attending the meetings.

Judy discussed the **BMV/SSA Voter Confirmation Notices**. She reminded the Board that it is required to compare our Voter Registration Data Base to the BMV data base to match the name, DOB, driver's license number and SS numbers. We had 3,906 confirmation cards mailed to voters because of miss-matched information. We are receiving the returned cards with the Voters updated information requested as well as numerous calls regarding the mailing. We then forwarded our Receipt Card to the Secretary of State as required.

Judy advised the Board that tomorrow they will be advertising for part-time employees. We are looking for 4 people and may need 6. Gregg Conrad (D) and Lisa Turner (R) will be returning and Lesley Zugelter (D) will help Lisa Turner vote the nursing homes.

Judy informed the Board that the 2009 Chargebacks were ready to be approved and sent to the Auditor. Paul Campbell asked if there had been any progress in depositing the chargeback money, back into our budget instead of the general fund. Judy said it was discussed again but was told it wasn't going to happen.

Judy and Mike met with Dave Spinney (County Administrator) and were told how well we have stayed within our budget and he wasn't concerned when we will need money for part-time employees. They discussed the ES&S Maintenance Contract and he stated that if it is something we need it, it will be met. They also discussed the need and a plan to replace equipment in about 5 years and he is putting money aside for this reason. They also discussed the plan of hiring an IT person. ISD will downsize a position and we will pick up the extra position.

**2010-109** – Rick Combs made the motion to approve the Chargebacks for the May 5, 2009 Special Election (\$95,919.52) and the November 3, 2009 General Election (\$93,349.11) as documented and researched by the Director and Deputy Director and forward them to the County Auditor. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Judy reported on the August 20, 2010 District Meeting hosted by our County BOE. It was a well attended and informative meeting. Rick added that it is well done, and was a good opportunity for other County Election Staff Members to be able to see our operations. Tim inquired about the Poll Worker Evaluation Form. He thinks this Board should get a legal opinion from our Legal Counsel before we move forward with it the way it is presented. Judy has not implemented this Evaluation Form to date, but wants to look at it as a “Polling Location Evaluation” instead of a personal evaluation and also get a legal opinion.

Judy reported on the Unity Training. Judy, Mike and Jackie Smith attended from the Election Board Office and Nick Sommer and Jerry Eaton attended from ISD. (The 3rd person from ISD had something come up and could not attend.) Rebecca Smith was the instructor from ES&S and did an excellent job. Everyone received the personal attention that was needed as well as learned how technical and detailed the programming of the Election Ballots really is. Rick asked if we are still moving forward with selecting someone for the IT position and if the Director and Deputy Director have developed a job description and procedures for posting the position. Judy stated that Steve Rabolt offered to meet with her and Mike in October to help draw up the criteria for the position. The posting must be open for 30 days. Judy and Mike want to meet with the IT person from Summit County to get ideas from him because he is in this type of position. The Board discussed the options of where to post for this specific position.

Rick Combs had to leave the meeting at 11:15 a.m.

Judy updated the Board regarding the Hardin vs CCBOE. Briefs were filed on August 24<sup>th</sup> and Judge McBride has scheduled a Case review on October 5.

The ballot proofs should be ready to go to the printer on September 10<sup>th</sup> or 13<sup>th</sup>. Dayton Legal Blank will be printing the ballots, and they think we should receive our Absentee Ballots within 10 days.

To date we have (20) **Absentee Military and Overseas Voter Applications**- 12 Military (5 Overseas, 7 In-Country) and 8 Overseas Voter requests that will be mailed out September 18, 2010. Judy and Mike have planned on using the BOD (ballot on demand) to print these ballots until the Absentees arrive for the September 28<sup>th</sup> absentee voting date. The BOD printer has been checked and is working properly. The Secretary of State's Office has provided the office with a scanner to scan the Absentee Ballots (for the Uniformed and Overseas Voters Only) for those that request their ballot to be sent electronically. They must **Return the Ballot by Mail**. To date we have 458 regular Absentee Ballot requests within the country.

**DEPUTY DIRECTOR'S REPORT:**

**POLLING LOCATION CHANGE:**

Deputy Director Keeley reported on polling location changes. All of the Stonelick Township precincts and only Union Township-K are being relocated at this time. Mike has secured the Multi-Purpose Building at the Clermont County Fairgrounds, 1000 Locust St., Owensville, OH and the Harvest Pointe Church, 5968 St. Rt. 132, Goshen, OH for the Stonelick Township precincts.

Owensville Village and SK-F are moving from the St. Louis Church to the fairgrounds.

SK-A, SK-B and SK-E are moving from the C.N.E. Primary School to the fairgrounds.

SK-C, SK-D and SK-G are moving from the Wildwood Full Gospel Church to the Harvest Pointe Church.

UN-K is moving from the Fox Chase Clubhouse to the Solid Rock Church, 3946 Hopper Hill Rd., Cincinnati.

**2010-110** – Paul Campbell made the motion to move Owensville Village (473 voters), SK-A (422 voters), SK-B (583 voters), SK-E (733 voters) and SK-F (543 voters) to the Multi-Purpose Building on the Clermont County Fairgrounds, 1000 Locust St., Owensville. Dave Lane seconded the motion. Upon roll call, Paul Campbell – “yes”, Dave Lane – “yes” and Tim Rudd – “yes”.

**2010-111** – Paul Campbell made the motion to move SK-C (644 voters), SK-D (395 voters) and SK-G (366 voters) to the Harvest Point Church, 5968 St. Rt., Goshen. Dave Lane seconded the motion. Upon roll call, all Members present voted “yes”.

**2010-112** – Paul Campbell made the motion to move UN-K (1,141 voters) to the Solid Rock Church, 3946 Hopper Hill Rd., Cincinnati. Dave Lane seconded the motion. Upon roll call, all Members present voted “yes”.

The 1<sup>st</sup> Baptist Church of Amelia, 85 W. Main St., Amelia (PE-F & PE-K) has set-up people issues and we might have to move that location.

Mike would like to continue using Commercial Works as the polling/voting equipment deployment vendor. They were very professional and knew exactly what was expected of them.

**2010-113** – Dave Lane made the motion to contract with Commercial Works to deploy the voting equipment. Paul Campbell seconded the motion. Upon roll call, all Members present voted “yes”.

**RESOLUTIONS:** None.

**EXECUTIVE SESSION:** None.

**NEXT MEETING DATE AND TIME:**

\*Special Board Meeting-TBA-Pending the legal review of the New Richmond Village Charter.  
September 23, 2010 at 10:00 a.m. – Regular Monthly Board Meeting.  
October 21, 2010 at 10:00 a.m. – Regular Monthly Board Meeting and Public Test of the November General Election.  
November 2, 2010 at 6:30 a.m. – General Day Meeting.

**ADJOURNMENT:**

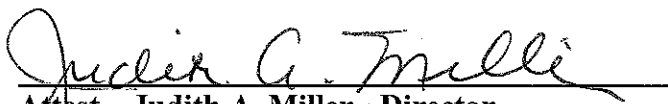
**2010-114** – At 11:31 a.m. Dave Lane made the motion to adjourn. Paul Campbell seconded the motion. Upon direction of the Chairman, all Members answered “aye”.

  
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Timothy R. Rudd – Board Chairman

  
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Dave A. Lane – Board Member

  
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Rick W. Combs – Board Member

  
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Paul L. Campbell – Board Member

  
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Attest – Judith A. Miller - Director

**APPROVAL OF BILLS**

**AUGUST 31, 2010**

<b>VENDOR</b>	<b>DESCRIPTION OF PAYMENT</b>	<b>AMOUNT</b>		
<b>INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:</b>				
ALPINE VALLEY	BOTTLED WATER	\$ 32.50		
ALPINE VALLEY	BOTTLED WATER	\$ 28.20		
ALPINE VALLEY	BOTTLED WATER	\$ 32.50		
BATAVIA POSTMASTER	POSTAGE FOR MAILING	\$ 1,325.38		
CLERMONT SUN	ADVERTISING FOR MAY 2009 SPECIAL ELECTIONS	\$ 122.50		
CLERMONT SUN	ADVERTISING FOR MAY 2009 SPECIAL ELECTIONS	\$ 107.80		
CLERMONT SUN	ADVERTISING FOR MAY 2009 SPECIAL ELECTIONS	\$ 127.40		
CLERMONT SUN	ADVERTISING FOR MAY 2009 SPECIAL ELECTIONS	\$ 107.80		
CLERMONT SUN	ADVERTISING FOR MAY 2009 SPECIAL ELECTIONS	\$ 68.60		
DE LAGE LANDEN	LEASE FOR COPIER	\$ 147.00		
DATA INFORMATION SYSTEMS	ANNUAL SOFTWARE MAINTENANCE	\$ 47,702.00		
DONNELLON MCCARTHY	MONTHLY MAINTENANCE ON COPIER	\$ 35.50		
PITNEY BOWES	LEASE FOR POSTAGE MACHINE	\$ 321.29		
QUILL OFFICE PRODUCTS	MISC. OFFICE SUPPLIES	\$ 11.68		
J. ROBERT TRUE	JULY PHONE BILL	\$ 524.76		
J. ROBERT TRUE	BOLTS	\$ 127.84		
U S SAFETY	CPR/FIRST AID TRAINING FOR OWENS, WERNER & RUDD	\$ 90.00		
<b>INVOICES TO BE APPROVED BY BOARD MEMBERS:</b>				
ABLE AWARDS	SIGNS	\$ 86.00		
DATA INFORMATION SYSTEMS	BMV/SSA VOTER NOTIFICATION	\$ 250.00		
DAYTON LEGAL BLANK	10-C POSTCARDS	\$ 605.43		
O.A.E.O.	ANNUAL MEMBERSHIP DUES <b>(BOARD DID NOT APPROVE)</b>	\$ 1,867.93		
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 92.97		
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 24.78		
STAFF SALARIES	PAY PERIOD 06-27-10 TO 07-10-10	\$ 13,531.20		
BOARD MEMBERS	PAY PERIOD 06-27-10 TO 07-10-10	\$ 1,964.70		
STAFF SALARIES	PAY PERIOD 07-11-10 TO 07-24-10	\$ 13,559.20		
BOARD MEMBERS	PAY PERIOD 07-11-10 TO 07-24-10	\$ 1,964.70		
	<b>TOTAL:</b>	<b>\$ 84,859.66</b>		

**Rudd, Rebecca**

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**From:** Rudd, Rebecca  
**Sent:** Tuesday, August 24, 2010 4:07 PM  
**To:** 'theron@communitypress.com'  
**Subject:** bd mtg date change  
**Attachments:** August 26 to 31, 2010 reschedule.doc

Theresa,  
Please be advised and run as a PSA (no cost) regarding the date change of the Clermont County Board of Elections August Regular Board Meeting. Please refer to attachment and let me know if you have any questions.  
Thank you,

**Rudd, Rebecca**

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**From:** Rudd, Rebecca  
**Sent:** Tuesday, August 24, 2010 4:17 PM  
**To:** 'clermontsun@fuse.net'  
**Subject:** bd mtg date change  
**Attachments:** August 26 to 31, 2010 reschedule.doc

Art,  
Please be advised and run as a PSA (no cost) regarding the date change of the Clermont County Board of Elections August Regular Board Meeting. Please refer to attachment and let me know if you have any questions.

**Rudd, Rebecca**

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**From:** Rudd, Rebecca  
**Sent:** Tuesday, August 24, 2010 4:20 PM  
**To:** 'bbrunsman@enquirer.com'  
**Subject:** bd mtg date change  
**Attachments:** August 26 to 31, 2010 reschedule.doc

Barrett,  
Please refer to the attachment regarding the change of date for the August Board Meeting. Please call if you have any questions.

Becky Rudd  
Clermont County Board of Elections  
513-732-7275

Clermont County Board of Elections  
Notice of Change of Meeting Date  
for the August Regular Board Meeting

The Regular Monthly Board Meeting of the Clermont County Board of Elections has been rescheduled for Tuesday, August 31, 2010 at 10:00 a.m. The meetings are held at the Board Office, 76 S. Riverside Dr., Batavia, 45103.

Tim Rudd - Board Chairman  
Judy Miller - Director

Dated, August 24, 2010