

Chairman Rick Combs called the meeting to order at 10:07 a.m. Ray Lembke led the Pledge of Allegiance. Board Members present were Rick Combs, Paul Campbell, Larry Heller, and Ray Lembke. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: SOS Liaison – Beth Hamad

APPROVAL OF MINUTES:

2015-98 – Ray Lembke made the motion to approve the three sets of minutes for the 1) August 4, 2015 Special Election Day Board Meeting, 2) August 17, 2015 Certification of the August Special Election and Certification of Candidates & Issues and 3) September 9, 2015 Special Board Meeting. Larry Heller seconded the motion. Upon discussion Paul mentioned that he was not in attendance for the August 17 meeting.

Rick asked to amend the motion and Ray Lembke made the motion to approve the minutes from the August 4, 2015 and September 9, 2015 Board Meetings. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

2015-99 – Larry Heller made the motion to approve the minutes from the August 17 Board Meeting. Upon roll call, Larry Heller – “yes”, Ray Lembke – “yes”, Paul Campbell – “abstain”, Rick Combs – “yes”.

APPROVAL OF BILLS:

2015-100 – Larry Heller made the motion to approve and pay the bills as of September 24, 2015. Ray Lembke seconded the motion. Upon discussion Judy advised that the entry for the building rental (Red Barn), this is a payment for a month and a half. Paul also asked about the the mileage reimbursement for the district meeting for Kim Beard. Judy stated that this is her travel to the polling locations and did not have the proper description. Paul asked that the description be corrected. Upon call, all Members voted “yes”.

DIRECTOR’S REPORT:

Director Miller reported on the visit by the International World Affairs Council. There were eleven visitors from different counties. They learned a lot and we did also. Ray and Larry discussed the visit and both thought it went very well. The Clermont Sun covered the visit and we were represented on the county website.

Judy reported “Voter View” was available on our website by the September 18 deadline as prescribed by the SOS. ES&S did a great job programming Voter View. The cost for the Voter View is \$1,200; the only problem is it doesn’t allow us to produce reports at this time.

Judy reported that all of the presiding judges (166) have been trained on the new Electronic Pollbooks. Some of the Provisional Clerks were also trained. It was well received. They were also trained on the DS200 Precinct Scanners. We are going to implement a new procedure that other counties are doing. We will send the Election Day Ballots to the polls in the locked DS200 instead of with the Presiding Judge. The Voting Location Managers (formerly known as Presiding Judges) will pick up the Electronic Pollbooks and the supply bag. Larry inquired about the driver’s license look up and if it worked better. Judy mentioned that we will eventually get the swipe attachment (bar code scan) to swipe the driver’s license. Rick inquired about the cost. Mike and Judy stated that the Pollbook was sold to us with the capability. Rick also asked if everything needed for the Pollbook will fit into the supply bag. Judy said that the Pollbook has its own carrying case and will not be in the blue supply bag. Mike added that the DS200 comes equipped with its own surge protector.

Judy advised the Board that as a result of the ballot language of Issue 3 being contested in the Supreme Court it had to be revised. Dan Shebesta (ES&S) came in and reprogramed the ballot and made the revisions as prescribed by the Ballot Board. He also made the changes for the Mental Health Levy. The proofs were sent to Barrett Brothers on Tuesday. The Test Deck should be here Friday (9-25) and the Absentee Ballots no later than October 2.

We sent out ten UOCAVA ballots Saturday September 19, 2015, as required. Three ballots were emailed and seven were mailed.

To date we have 420 absentee ballot requests and now have 11 UOCAVA.

Last day to register or make changes is Monday, October 5, 2015 (open until 9 pm) and voting starts October 6.

The office hours are outlined in Directive 2015-17.

Judy advised the Board of the part-time employees: Donna Brittain-(R), Leann Planck Helton-(D), Jan Reynolds-(R) nursing home & absentees, Sandy Zimmer-(D) nursing homes & absentees, Bonnie Frey-(R) poll worker training on equipment on Mondays & Tuesdays, Carly Zugelter Wells-(D) poll worker training on equipment, Paige Howard-(I) part-time as needed.

Three other people have put in resumes.

Judy advised that she has been receiving calls from high schools (Loveland and CNE) wanting someone to come to the school to talk about registration and voting to their government classes.

She also mentioned that we should be receiving a request for final Budget Figures from the Commissioners regarding the budget sometime the first of November. We tried to work on finalizing the Budget before we start getting busy with the Pollbooks.

Dan Shebesta will be here at the next meeting to perform the Public Test. He will also be here next week to load the DS200's. The Pollbooks will be loaded later in October.

Larry asked if there were any expectations that he and Ray should know or be aware of as new Board Members. Rick stated that he and Paul check polling locations throughout the day and they will probably get phone calls throughout the day. Judy added that they don't need to stay during the day but are welcome to. Rick advised he tries to be an overseer and not get involved in the process. Paul added that Board Members should wear the BOE ID badge if anyone does visit a polling location. Kim will make new badges for the Board Members. Paul advised he doesn't talk to or quiz the Poll Workers, he just observes.

Judy added that State Senator Joe Uecker introduced a bill to reduce the number of poll workers from four (4) to two (2).

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley reported that Kim Beard has been checking all of the polling locations to see what kind of additional equipment (extension cords, power strips, etc.) we will need with the new voting equipment. Mike will then make the necessary purchases. Some of the Polling Locations will be reconfigured for placement of the machines.

Mike brought to the Board's attention the need to re-evaluate the space we need at the Red Barn. We are in the bingo hall until March; after that Mike thinks we will need an additional 300 square feet. The cost of the rental space will be a bit more.

Mike advised the Board that he will stay thru the end of 2016.

He advised that six rovers will be trained in late October for this election, they are being paid \$275 (includes mileage) for the day. They are Chase Miller-(D), Carly Zugelter Wells-(D), Gregg Conrad-(D), Ed Stober-(D), Ryan Beard-(R), Tom Risk-(R), Tommy Desgrange-(R), and Tiffany Desgrange-(R).

Mike advised the Board that Planes Moving and Storage will again deploy the election equipment.

RESOLUTIONS: None.

EXECUTIVE SESSION: None.

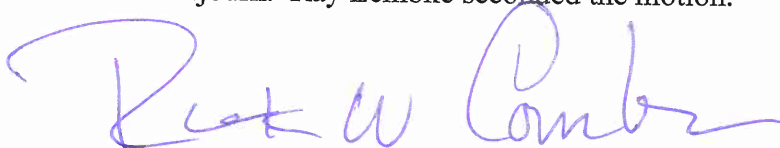
NEXT MEETING DATE AND TIME:

October 22, 2015 at 10:00 a.m., Regular Monthly Board Meeting & Public Test for November General Election.

November 3, 2015 at 6:30 a.m., General Election Day Meeting.

ADJOURNMENT:

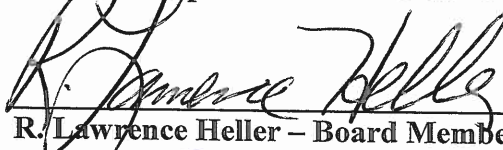
2015-101 – At 10:53 a.m. Larry Heller made the motion to adjourn. Ray Lembke seconded the motion. Upon roll call, all Members voted “yes”.




Rick W. Combs – Board Chairman



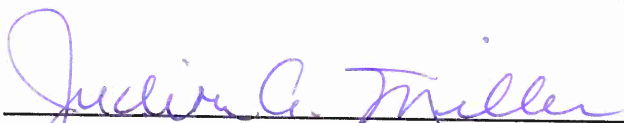
Paul L. Campbell – Board Member



R. Lawrence Heller – Board Member



Raymond W. Lembke – Board Member



Attest – Judith A. Miller – Director
Minutes signed on October 22, 2015

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
SEPTEMBER 24, 2015**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY BOARD MEMBERS:		
KIM BEARD	MILEAGE REIMBURSEMENT - POLLING LOCATIONS IN CTY.	\$ 175.95
JANET BRATTEN	WORKING DURING DISTRICT MEETING IN WARREN CTY.	\$ 77.50
DONNELLON MCCARTHY	COPIES - 07-30-15 TO 08-29-15	\$ 674.56
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$ 61.87
OHIO LABOR LAW	LABOR LAW POSTERS	\$ 67.25
PITNEY BOWES	LEASE FOR POSTAGE MACHINE - SEPTEMBER	\$ 350.00
RB PRINTING	ABSENTEE BALLOT INSTRUCTIONS	\$ 664.99
READY FRESH	ICE MOUNTAIN BOTTLED WATER	\$ 50.44
RUEBEL FAMILY LIMITED PARTNERSHIP, LLC	BUILDING RENTAL FOR VOTING EQUIPMENT-SEPTEMBER AND OCTOBER PAYMENT	\$ 1,450.00
EDNA TREES	MILEAGE FOR DISTRICT MEETING - WARREN CTY.	\$ 39.50
USPS - BATAVIA BRANCH	BRM ANNUAL MAINTENANCE #100001	\$ 700.00
CARLEY WELLS	WORKING IN OFFICE	\$ 60.00
SANDY ZIMMER	WORKING IN OFFICE	\$ 60.00
STAFF SALARIES	PAY PERIOD 08-17-15 to 08-30-15	\$ 14,592.02
PART TIME EMPLOYEES	PAY PERIOD 08-17-15 to 08-30-15	\$ 884.38
OVERTIME	PAY PERIOD 08-17-15 to 08-30-15	\$ 4.69
STAFF SALARIES	PAY PERIOD 08-31-15 to 09-13-15	\$ 14,592.02
PART TIME EMPLOYEES	PAY PERIOD 08-31-15 to 09-13-15	\$ 860.00
OVERTIME	PAY PERIOD 08-31-15 to 09-13-15	\$ 109.22
	TOTAL	\$ 35,474.39