

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

**OTHER ATTENDEES:** None.

**APPROVAL OF MINUTES:**

**2014-91** – Dave Lane made the motion to approve the minutes from the August 18, 2014 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2014-92** – Dave Lane made the motion to accept and pay the September bills. Rick Combs seconded the motion. Upon discussion Rick inquired about the Alpine Valley Water bill. Judy explained that we changed bottled water companies and that was the difference of their final bill. Upon roll call, all Members voted “yes”.

**DIRECTOR’S REPORT:**

Director Miller gave the Board an Election status. To date there are 133,711 registered voters. There were 131,377 registered voters in November 2012.

To date there are 8,181 absentee requests and 30 are UOCAVA. In 2012 we had 12,929 requests and 156 were UOCAVA. The Secretary of State’s Office estimated a total of 25,000 absentee mail requests. We do not anticipate that many.

Judy advised the Board of the part-time employees; we have a few that have worked for us before. They are: Donna Brittain (R), Tammy Dunkle (R), Bonnie Frey (R), Leann Helton (D), Valerie Jacobs (I), Tricia Louis (D), Suzanne Pell (D), Jeff Pulliam (R), Courtney Toler (I), Gregg Conrad (D). Lisa Turner (R) and Sandy Zimmer (D) will vote the nursing homes.

We have processed, pulled, fulfilled and posted over 8,181 absentee requests and they are ready to go to the post office. With the early rush over, we laid off many of the part-time employees. We are averaging 300 absentee requests daily now. Donna, Bonnie and Leann will continue to come in and Jeff will be helping Gregg with equipment testing.

We have all required reports to the SOS. Dan Shebesta will be here Tuesday (9/30/2014) to test the M100 equipment and burning the cards. Nursing home voting will start in about two weeks.

Judy addressed the Board regarding the part-time employees that had to get and pay for a background check and only work for a few weeks. She would like the Board to considerer reimbursing them for that expense of \$30.

**2014-93** – Rick Combs made the motion to authorize the Director and Deputy Director to make payments for the background checks for five (5) employees at \$30 each to total \$150. Paul Campbell seconded the motion. Upon discussion Paul inquired if we would have or need other employees that this motion extends to them. Tim stated that Paul made a valid point and Rick suggested that we reimburse them after the fact. Upon roll call, all Members voted “yes”.

Dan Shebesta (ES&S) will be here for the Public Test scheduled for the October 23 Board Meeting.

**Poll Worker Appointments:**

**2014-94** – Rick Combs made the motion to appoint Kathy Fuchs, Steve Myers, Norma Phipps and Janet Reynolds as Precinct Election Officials for the year September 15, 2014 thru September 14, 2015. Paul Campbell seconded the motion. Upon roll call, Rick Combs – “yes”, Paul Campbell – “yes”, Dave Lane – “yes” and Tim Rudd – “abstain”.

Judy reported to the Board about the poll worker training. She could not schedule all of the classes at the Holiday Inn but was able to reserve the Oasis Conference Center. There will be five days and seven classes at the Holiday Inn and two days and four classes at the Oasis. The classes are costing \$200 each day.

**PEO Mileage Reimbursement:**

Judy also brought to the Board’s attention the PEO Mileage Reimbursement Supply Pick-Up and Delivery Schedule which was adopted in 1997. She would like to see it adjusted. The Board discussed the proposed schedule.

**2014-95** – Paul Campbell made the motion to update the PEO Mileage Reimbursement Schedule to the level presented by the Director and staff. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Judy discussed the latest Directive and Office Hours for Absentee Voting. She advised the Board that the office will be open for 19 straight days. Rick inquired about the staffing and Judy stated that the staff will work shifts. Rick also asked if we had it in the budget for the additional office hours. Judy stated that we are fine and gave the Board a copy of the budget. Rick suggested giving Steve Rabolt a notification about the situation.

Rick also asked if we received anything from the BCC regarding the employee raises and the schedule for purchases. Judy saw Steve and he stated that he would be getting with her and the Board, and we would be getting the money for the poll books, he hopes the money would come from the SOS. Rick stated that the BCC is holding this Board up from moving forward and this Board needs to move forward.

Judy addressed the Board regarding her and Mike receiving overtime for the additional time that they put in. Tim stated that he thought this could be discussed at the next meeting in Executive Session. Paul asked if the Deputy Director agreed. Mike stated that he did and if it wasn’t monetary compensation it could be comp time.

Judy brought to the Board’s attention Directive 2014-24 regarding Board hours and Columbus Day. Per the Secretary of State we are closed to the public for absentee voting. Mary Lynne Birck’s (Assistant Prosecutor) opinion is that the office should be closed with no staffing. The Board discussed the issue and Tim stated that this decision is only for this election year.

**2014-96** – Paul Campbell made the motion to close the office on Monday October 13, 2014 in compliance with the Secretary of State regarding voting hours. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

**Resignations & Appointments:**

Judy advised the Board that we received from the Williamsburg Board of Education the resignation of Board Member Shelley Nooe, effective 8/16/14 and the appointment of Sue Madsen to fill the vacancy effective 9/15/14 for the Unexpired Term Ending 12/31/15.

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley reported that the Absentee Ballots are in and being processed. The Election Day Ballots were delivered Tuesday. We are in the 24 hour turn around time in processing Absentees.

We will be using Planes Moving and Storage for deployment of our Election Equipment going out to the Polls again. They are sending the same workers that worked the Primary Election.

Mike advised that we are very close to selecting/purchasing the staff's new chair.

**RESOLUTIONS:** None.

**EXECUTIVE SESSION:** none.

**NEXT MEETING DATE AND TIME:**

October 23, 2014 at 10:00 a.m., Regular Monthly Board Meeting & Public Test of the November General Election.

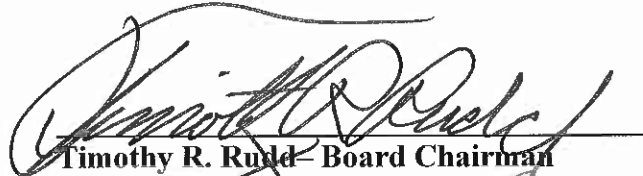
November 4, 2014 at 6:30 a.m., Election Day Board Meeting.

November 17, 2014 at 9:00 a.m., Opening of Official Canvass.

November 25, 2014 at 10:00 a.m., Certification of Official Results and Regular Meeting.

**ADJOURNMENT:**

2014-97 – At 10:44 a.m. Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered “aye”.

  
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Timothy R. Rudd – Board Chairman

  
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Dave A. Lane – Board Member

  
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Rick W. Combs – Board Member

  
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Paul L. Campbell – Board Member

  
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Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING  
SEPTEMBER 25, 2014**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
<b>INVOICES APPROVED BY BOARD MEMBERS:</b>		
ALPINE VALLEY WATER	BOTTLED WATER	\$3.50
CLERMONT SUN	ADVERTISING- CLOSE OF REGISTRATION - GENERAL	\$464.00
DE LAGE LANDED	COPIER LEASE 8-15-14 TO 9-14-14	\$324.57
DONNELON MCCARTHY	COPIES - BLACK/WHITE AND COLOR	\$268.31
E. S. & S.	ELECTION SUPPORT 8-1-14 - DAN SHEBESTA	\$1,450.00
GLOBAL SOLUTIONS	2 WASTE TONER CARTRIDGES	\$32.92
ICE MOUNTAIN	BOTTLED WATER	\$24.75
JUDY MILLER	REIMBURSEMENT FOR POLLWORKER SUPPLY BAGS	\$335.00
OFFICE DEPOT	GREEN FILE DRAWERS FOR REGISTRATIONS	\$348.40
OFFICE DEPOT	SORT KWIK AND AA BATTERIES	\$51.94
PITNEY BOWES	POSTAGE MACHINE LEASE FOR AUGUST	\$350.00
PITNEY BOWES	POSTAGE MACHINE LEASE FOR SEPTEMBER	\$350.00
PITNEY BOWES	INK FOR THE POSTAGE MACHINE	\$237.56
RB PRINTING	12-H FORMS & POLLING PLACE CHANGE ENVELOPES	\$352.74
RB PRINTING	COPIES OF SOS FORMS & A.V. ENVELOPES	\$940.81
TIME WARNER	CABLE BILL - 8-22-14 TO 9-21-14	\$27.09
J. ROBERT TRUE	PHONE BILL FOR AUGUST	\$328.08
U.S. POSTAL SERVICE	POSTAGE FOR POSTAGE MACHINE	\$15,000.00
STAFF SALARIES	PAY PERIOD 08-04-14 TO 08-17-14	\$13,878.41
BOARD SALARIES	PAY PERIOD 08-04-14 TO 08-17-14	\$1,953.40
PART-TIME EMPLOYEES	PAY PERIOD 08-04-14 TO 08-17-14	\$600.00
STAFF SALARIES	PAY PERIOD 08-18-14 TO 08-31-14	\$13,878.44
BOARD SALARIES	PAY PERIOD 08-18-14 TO 08-31-14	\$1,953.40
PART-TIME EMPLOYEES	PAY PERIOD 08-18-14 TO 08-31-14	\$400.01
STAFF SALARIES	PAY PERIOD 09-01-14 TO 09-14-14	\$13,878.42
BOARD SALARIES	PAY PERIOD 09-01-14 TO 09-14-14	\$1,953.40
PART-TIME EMPLOYEES	PAY PERIOD 09-01-14 TO 09-14-14	\$1,727.50
	<b>TOTAL</b>	<b>\$71,112.65</b>