

Chairman Tim Rudd called the meeting to order at 10:03 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

**OTHER ATTENDEES:** None.

**APPROVAL OF MINUTES:**

**2014-33** – Rick Combs made the motion to accept the minutes from the February 27, 2014 Regular Board Meeting and the March 4, 2014 Board Reorganization Meeting. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2014-34** – Dave Lane made the motion to accept and pay the bills. Rick Combs seconded the motion. Upon discussion Judy explained that we are in the 4<sup>th</sup> year of the ES&S Hardware & Software Maintenance Agreement, next year will be the final year of the 5 year contract. Upon roll call, all Members voted “yes”.

**DIRECTOR’S REPORT:**

Judy gave the Board an update of the Primary Election. She stated the Libertarian ballots have not been printed yet because of a suit filed stating that the Governor’s and Attorney General’s petitions should not have been certified because they were not circulated properly. The District Court determined that the petitions were not valid even though the Secretary of State had certified them, the petitions were then decertified. The SOS sent a Directive removing those two races from the ballot; however it is still being contested. We can use the Ballot on Demand program if we need to print a Libertarian ballot. Dan Shebesta will program the ballot both ways and we will use the approved style when we know which is to be used. All of the other absentee ballots were delivered and appeared to be in good order.

UOCAVA voting began Saturday March 22. There were a total of 6 ballots to go out, 3 were emailed and 3 were regular mail, all were within the United States. There are two new complex reports for the SOS, Judy completed all required forms.

To date we have had 197 regular absentee requests plus the 6 UOCAVA to total 203 absentees. Absentee voting begins April 1, (35 days before the election). Judy reminded the Board that we will begin absentee voting 29 days before the election for the November 2014 General Election.

The Close of Registration is Monday April 7, 2014 8:00 a.m. till 9:00 p.m., Becky and Tonia will stay late.

Judy updated the Board regarding the polling place change from the Mt. Carmel Christian Church. We have looked at several sites but some of them do not meet our requirements. The Child Focus building has a room we could use. The request to use the space must go before their Board for approval; they will get back with us. Another location is a new Mormon church off of Aicholz Road; this would be a great location. We’ve tried to call and email and finally mailed a letter to them to see if they will let us use their facility. Judy stated that if we don’t have a new polling location by the Primary Election we will at least have a sign stating that the polling location will be moving.

**Public Records Policy:**

Judy reviewed the discussion regarding the Public Records Policy from the last Board Meeting. She did speak to Mary Lynne Birck (Prosecutor's Office). Mary Lynne reviewed the law and did not see any changes we can make within the policy, anything else would be contrary to what the Revised Code requires.

**2014-35** – Paul Campbell made the motion to adopt the Public Records Request Form and Procedure. Tim Rudd seconded the motion. Upon discussion Rick wanted the policy to state that there are certain records that the public is not going to be entitled to. He wants the public to know that we are transparent but there will be issues that our Legal Counsel will review and will not want us to release and the policy is not to his satisfaction.

Upon roll call, Mr. Campbell – “yes”, Mr. Rudd – “yes”, Mr. Lane – “yes”, Mr. Combs – “no”.

**Employee Salaries:**

Rick asked if the Board adopted a 2% raise not retroactive to January would it not be the same as the County's 1.6% that is retroactive to January; Judy stated that it would be. Judy gave the Board a copy of the letter to Steve Rabolt regarding employee raises.

**2014-36** – Rick Combs made the motion to give the employees of the Board of Elections including the Director and Deputy Director a 1.6% increase in salary retroactive to the beginning of the 2014 Budget Year. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**Chargebacks:**

Judy reported that the Chargebacks are completed for the May 7, 2013 Special Election (Milford Schools) and the November 5, 2013 General Election. The total chargeback for the May Special was \$54,303.89. The November 2013 chargeback was \$192,793.74. Judy reminded the Board that at the November 2013 Election we had consolidated the number of precincts which reduced the cost of poll worker pay.

**2014-37** – Rick Combs made the motion to approve the Chargebacks for the May 7, 2013 Special Election and the November 5, 2013 General Election and forward them to the County Auditor. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

Judy reminded the Board that per ORC 3517.04 Political Parties must hold their Reorganization Meeting not earlier than 6 days before or 15 days after Certification. She added that there could be recounts.

She gave the Board a copy of new Legislation that was outlined at the District Meeting. She advised the Board that she received instructions for the Unofficial Canvass and our County must send the reports to the Secretary of State every 15 minutes.

As a point of interest, Judy gave the Board a copy of Board of Elections salaries from other counties.

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley talked to the Board regarding the absentee voting hours of 8:00 a.m. to 5:00 p.m. which is a half hour of over time. Rick would like the Director and Deputy Director to watch and control the overtime hours. Mike added that during the election cycle there are days that we are already staying late because of the work load.

Mike advised the Board that the absentee ballots were delivered and are ready to vote. Rick asked how many different ballot styles we have. Mike and Judy stated that there are five types; Democrat, Republican, Green, Libertarian and Non Parisian.

**RESOLUTIONS:** None.

**EXECUTIVE SESSION:** None.

**NEXT MEETING DATE AND TIME:**

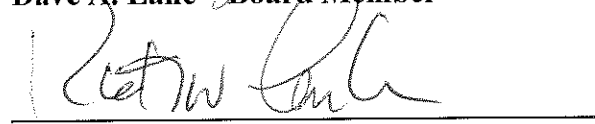
April 23, 2014 at 10:00 a.m., Regular Monthly Board Meeting & Public Test of the May 6, 2014 Primary Election.  
May 6, 2014 at 6:30 a.m., Primary Election Day Meeting,  
May 19, 2014 at 9:00 a.m., Opening of Official Certification,  
May 27, 2014 at 10:00 a.m., Certification of Primary & Regular Monthly Meeting.

**ADJOURNMENT:**

**2014-38** – At 11:46 a.m. Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction from the Chairman, all Members answered “aye”.

  
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Timothy R. Rudd – Board Chairman

  
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Dave A. Lane – Board Member

  
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Rick W. Combs – Board Member

  
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Paul L. Campbell – Board Member

  
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Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING  
MARCH 27, 2014**

| VENDOR   | DESCRIPTION OF PAYMENT                       | AMOUNT              |
|--|--|---------------------|
| <b>INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:</b> |  |                     |
| <b>INVOICES APPROVED BY BOARD MEMBERS:</b>               |  |                     |
| ALPINE VALLEY  | BOTTLED WATER                                | \$52.50             |
| BARRETT BROTHERS   | VOTER I.D. CARDS - 20,000                    | \$740.00            |
| BARRETT BROTHERS   | PETITION RECEIPT BOOKS - 2                   | \$74.00             |
| KIM BEARD  | MILEAGE TO DISTRICT MEETING - FAYETTE COUNTY | \$92.96             |
| JANET BRATTEN  | PART-TIME EMPLOYEE FOR DISTRICT MEETING      | \$100.00            |
| DELAGE LADEN   | COPIER LEASE                                 | \$324.57            |
| DONNELLON MCCARTHY                                       | COPIES - BLACK/WHITE & COLOR                 | \$387.44            |
| E. S. & S.   | ANNUAL HARDWARE/SOFTWARE MAINT.              | \$64,345.00         |
| INTAB  | RED LOCKS - 2,000                            | \$390.20            |
| MIKE KEELEY  | MILEAGE TO DISTRICT MEETING - FAYETTE COUNTY | \$76.16             |
| PITNEY BOWES   | LEASE FOR POSTAGE MACHINE                    | \$350.00            |
| PITNEY BOWES   | INK CARTRIDGES FOR POSTAGE MACHINE           | \$299.98            |
| RB PRINTING  | A.V. INSTRUCTION SHEETS (5,500)              | \$309.85            |
| RB PRINTING  | A.V. ENVELOPES - 4 DIFFERENT TYPES           | \$9,577.42          |
| BECKY RUDD   | MILEAGE TO DISTRICT MEETING - FAYETTE COUNTY | \$84.00             |
| TIME WARNER  | CABLE - FEB. 22 TO MAR. 21                   | \$34.07             |
| J. ROBERT TRUE   | PHONE BILL FOR FEBRUARY                      | \$391.11            |
| U.S. POSTMASTER - BATAVIA                                | ANNUAL FEE FOR BRM PERMIT                    | \$220.00            |
| STAFF SALARIES   | PAY PERIOD 02-17-14 TO 03-02-14              | \$13,660.02         |
| BOARD SALARIES   | PAY PERIOD 02-17-14 TO 03-02-14              | \$1,953.40          |
| STAFF SALARIES   | PAY PERIOD 03-03-14 TO 03-16-14              | \$13,660.01         |
| BOARD SALARIES   | PAY PERIOD 03-03-14 TO 03-16-14              | \$1,953.40          |
| PART-TIME EMPLOYEES                                      | PAY PERIOD 03-03-14 TO 03-16-14              | \$540.64            |
|  |  |                     |
|  | <b>TOTAL:</b>                                | <b>\$109,616.73</b> |