

Chairman Tim Rudd called the Meeting to order at 10:03 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Liaison

APPROVAL OF MINUTES:

2012-90 – Dave Lane made the motion to approve the minutes from the August 20, 2012 Regular Board Meeting and the August 27, 2012 Special Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2012-91 – Dave Lane made the motion to accept and pay the September bills. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR’S REPORT:

Director Miller advised the Board on the overall election status.
To date there is a total of 131,377 registered voters.

On September 22, we sent out (mail & email) 142 UOCAVA absentee ballots. Keith Corman told Judy, our county was one of the top counties taking care of the UOCAVA’s in a timely manner and being in order. To date the absentee requests are: 12,929 (9,745 in 2008) and UOCAVA is 156 (144 in 2008), we have been able to keep up with them. The absentee ballots are scheduled to be delivered this afternoon.

Judy showed the Board an absentee ballot. Dan Shebesta programmed the ballots and was able to keep it to a one-page ballot. After the ballots were programed, Judy was advised from the SOS that the language for State Issue 2 was re-prescribed; it now runs into 3 columns. Dan came back, reworked the layout and was able to keep it at one ballot, but had to go to a 17-inch ballot (instead of a 14-inch) with only 1 stub. We were able to use a larger font on the candidate’s names (front page). We completed the ballot layout, submitted it to Dayton Legal Blank and will receive our ballots in a timely manner.

The poll worker training classes are set up and notifications have been mailed. The training manual is ready to go to print. Also, we worked on a training video to show to the poll workers.

Returning part-time employees are Donna Brittain, Angie Burke, Gregg Conrad (620 hours as of 9-26, 2012), Jessica Harless and Lisa Turner. New part-time employees are Leann Helton, Dee Hargitt, Ryan Mollmann and Cheri Wilson. We will need a couple more people when we start absentee voting in the office. We did post the position on the county website. Angie Burke will be working with Gregg Conrad as the full-time/part-time at will person. Judy stated that the part-time employees have done a good job.

Dan Shebesta burned the M100 and automark cards on 9-26-2012. He will return on Friday to check the automark cards and M100 tapes that Gregg and Ryan ran tests on.
Judy asked the Board if they prefer to have Dan here during the next board meeting when they perform the Test Deck. Our meeting is scheduled for Thursday October 18; he cannot be here that day but could come in on October 19.

The Board decided to hold the next Board Meeting on Friday, October 19 at 10:00 a.m.

There has not been any further communication (since Directive 2012-35) from the SOS regarding hours of operation during the election cycle. We will post them on the website.

The nursing homes have scheduled and are ready.

We are ready to pull the absentee ballots once they are here and checked in, the staff has batched them in groups of 400. They will be processed on a first-in, first-out basis. We will be working on Saturday from 8:00 am-4:00 pm and Sunday-8:00 am-2:00 pm. We will have a lot of part-time people to help process the absentee ballots.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley advised the Board that the "main box" in the Vote Remote was sent to Washington State last year to be reconfigured. The computers could not talk to each other because of the firewalls within the county, but the problems were worked on and it is now up and running.

Mike updated the Board regarding the Fairgrounds polling location for Stonelick Township. We will still use the fairgrounds as a polling location, but will now vote in the 4-H building. This building is better suited for ADA compliance.

Mike is interviewing Planes Moving and Storage as a possible vendor for the deployment of the voting equipment.

RESOLUTIONS: None.

EXECUTIVE SESSION:

2012-92 – At 10:25 a.m. Rick Combs made the motion to go into Executive Session under of O.R.C. 121.22 (G) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Dave Lane seconded the motion. Upon roll call, all Members voted "yes".

2012-93 – At 11:00 a.m. Rick Combs made the motion to come out of Executive Session. Dave Lane seconded the motion. Upon roll call, all Members voted "yes".

At 11:00 a.m., Dave Lane requested a 15 minute recess. The Board will stand in recess for 15 minutes and reconvene at 11:15 a.m.

The action to be taken by the Board coming out of Executive Session is the Board would like to make the following statements: the Board would like to continue what we believe is the long practice of previous Boards, that no single employee should be in the Board of Elections by themselves, that whenever there is one employee present there should be an employee of the opposite party present, that is as much to protect the individual employee as it is to protect the Board and the election process. The Board would also like to advise it's employees to review the Ohio Ethics Law and related statutes as been provided to them, Mary Lynne Birck with the Prosecutor's Office will be developing a training program regarding that and some other issues to go over with the employees of the Board after the first of the year. Thirdly, the Board does expect it's employees to act professionally both in when they are interacting amongst themselves and when they are communicating with the Board.

NEXT MEETING DATE AND TIME:

Friday, October 19, 2012 at 10:00 a.m., Regular Board Meeting & Public Test for the November 6, 2012 General Election Ballot.

ADJOURNMENT:

2012-94 – At 11:23 a.m., Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



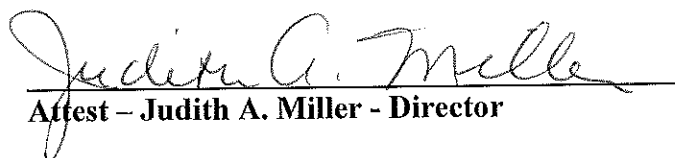
Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

APPROVAL OF BILLS FOR REGULAR BOARD MEETING SEPTEMBER 27, 2012

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY BOARD MEMBERS:		
ABLE AWARDS	12 - PRECINCT INFORMATION SIGNS	\$ 192.00
ALPINE VALLEY WATER	BOTTLED WATER	\$ 42.05
BARRETT BROTHERS	PRECINCT KITS - NOVEMBER GENERAL	\$ 5,133.00
BATAVIA POST OFFICE	POSTAGE FOR BULK RATE #28 ACCOUNT	\$ 2,000.00
CLERMONT COUNTY AGRICULTURAL SOCIETY	SET-UP FEE AND RENTAL FOR FAIR GROUNDS	\$ 350.00
CLERMONT SUN	ADVERTISING CLOSE OF REGISTRATION NOV. GEN	\$ 444.00
DAYTON LEGAL BLANK	PROVISIONAL ENVELOPES (7,500 YELLOW)	\$ 1,432.50
DE LAGE LANDEN	LEASE ON THE COPIER	\$ 324.57
DONNELLON MCCARTHY	MONTHLY TONER FEE	\$ 7.25
E S & S	3 PROJECT MANAGEMENT DAYS (DAN)	\$ 4,350.00
JUDY MILLER	6 ROLLS OF RED DUCT TAPE FOR A.V. ROOM	\$ 22.81
JUDY MILLER	3 FLASH DRIVES (4 GB)	\$ 22.37
OFFICE DEPOT	NOTEBOOKS	\$ 32.78
OFFICE DEPOT	MARKERS	\$ 17.98
OFFICE DEPOT	USB FLASH DRIVES AND LABELS	\$ 75.18
PITNEY BOWES	POSTAGE MACHINE RENTAL FOR SEPT.	\$ 321.29
SAMS CLUB	2 TIME CLOCKS	\$ 434.96
J. ROBERT TRUE	AUGUST PHONE BILL	\$ 328.82
BATAVIA POST OFFICE	BUSINESS REPLY MAIL ANNUAL FEE	\$ 605.00
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
STAFF SALARIES	PAY PERIOD 08-06-12 TO 08-19-12	\$ 14,971.21
BOARD SALARIES	PAY PERIOD 08-06-12 TO 08-19-12	\$ 1,953.40
STAFF SALARIES	PAY PERIOD 08-20-12 TO 09-02-12	\$ 14,971.23
BOARD SALARIES	PAY PERIOD 08-20-12 TO 09-02-12	\$ 1,953.40
STAFF SALARIES	PAY PERIOD 09-03-12 TO 09-16-12	\$ 13,620.00
BOARD SALARIES	PAY PERIOD 09-03-12 TO 09-16-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 09-03-12 TO 09-16-12	\$ 2,572.51
OVERTIME PAY	PAY PERIOD 09-03-12 TO 09-16-12	\$ 705.01
	TOTAL:	\$ 68,836.72